

**STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE**

12 SEP 10 P4:29

**STATE PROCUREMENT OFFICE
STATE OF HAWAII**

TO: Chief Procurement Officer

FROM: DBEDT/SID/EEB
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

The **Hawaii Science Bowl** is a once-a-year event that has occurred every January for the past 20 years. It is the sole qualifying event which allows participants to attend the National Science Bowl sponsored by the U.S. Department of Energy (U.S. DOE). The Hawaii event consists of 20 high schools competing by answering questions pertaining to science. It is a non-profit organization consisting solely of volunteers. Its headquarters is the office of the then-current president. It has no purpose other than planning and carrying out the Hawaii Science Bowl. Meetings are held year-round. Activities end when the winning team travels to Washington D.C. to compete in the National Science Bowl.

2. Vendor/Contractor/Service Provider Name:

Hawaii Science Bowl

3. Amount of Request:

\$7,000.00

4. Term of contract (shall not exceed 12 months), if applicable:

From: 10/1/2012

To: 4/30/2013

5. Prior SPO-001, Sole Source (SS) No.:

12-0148

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The Hawaii Science Bowl is unique in that its sole purpose is to plan and carry out the Science Bowl each January. The organization was formed in 1990 to allow Hawaii students the ability to participate in the National event, thus the Hawaii branch was created. All meetings focus on one topic: planning next year's Science Bowl. Nationwide, all state bowls are held during January and February because the national championships are held in April or May of each year.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department

The Hawaii Science Bowl was created for the purpose of planning, organizing, soliciting funding for and carrying out the annual Science Bowl. There are no other entities who have been assigned to organize this event for the U.S. Department of Energy. Special funds have been designated for this event.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services, or construction.

Please see attached letter from the U.S. Department of Energy stating that the Hawaii Science Bowl is the only entity who can provide the services necessary to put on the qualifying events to participate in the National Science Bowl. The State of Hawaii's funding with this event ensures that Hawaii students will have the opportunity to compete at the national level.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

There is no other known entity that could plan and carry out the Hawaii Science Bowl. No other entity is authorized or recognized by the U.S. DOE.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

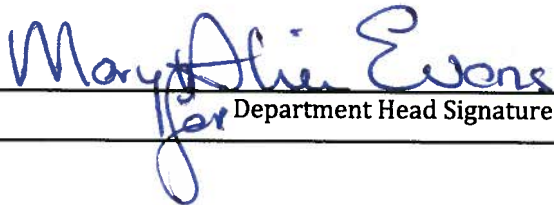
*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Howard C. Wiig	DBEDT/SID/EEB	808-587-3811	hwiig@dbedt.hawaii.gov
Mark B. Glick	DBEDT/SID	808-587-3812	mark.b.glick@dbedt.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


for Department Head Signature

9-7-12
Date

For Chief Procurement Officer Use Only

Date Notice Posted:

9/12/12

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's representation that Hawaii Science Bowl is the only organization recognized by the National Science Bowl in Washington, D.C. to host a regional Science bowl and qualified to send a team to the national event. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Clara S. Fajal 9/20/2012

Chief Procurement Officer Signature Date



RE: letter confirming Hawaii's status

White, Cindy

to:

'Howard Wiig'

08/27/2012 06:45 AM

Cc:

"Tyler, Jan", Susan Gray-Ellis

Hide Details

From: "White, Cindy" <Cindy.White@science.doe.gov>

To: 'Howard Wiig' <HWiig@dbedt.hawaii.gov>,

Cc: "Tyler, Jan" <tyler@jlab.org>, Susan Gray-Ellis <SGray-Ellis@dbedt.hawaii.gov>

I emailed the following to you on August 14...please let me know if you need anything in addition.

Cindy

Dear Howard:

This is to certify that the Hawaii Science Bowl is the only organization recognized in Hawaii to host a regional Science Bowl and qualified to send a team to the National Science Bowl, held in Washington, DC.

2013 represents the 20th year of the Hawaii Science Bowl. This is one of the longest running regional events in the history of the National Science Bowl. Each year regional coordinators are selected and authorized to host a regional event. Only those selected and authorized by the National Science Bowl program management team may participate in this event. The Hawaii Science Bowl is the organization in Hawaii that is selected and authorized to participate in this event.

Please let me know if you need additional information.

Cynthia White

DOE Program Manager for the National Science Bowl

Cynthia.White@science.doe.gov

(202) 586-0987

SS13-011B